

BRIGHTON & HOVE CITY COUNCIL

AUDIT & STANDARDS COMMITTEE

4.00pm 21 JUNE 2016

THE RONUK HALL, PORTSLADE TOWN HALL

DECISION LIST

Part One

7 UNAUDITED STATEMENT OF ACCOUNTS 2015/16

Contact Officer: Jane Strudwick *Tel:* 01273 291255
Ward Affected: All Wards

- 1) That the Audit & Standards Committee note the accounts for 2015/16 and note that these are subject to audit and public inspection.

8 INTERNAL AUDIT AND CORPORATE FRAUD ANNUAL REPORT 2015-16

Contact Officer: Graham Liddell *Tel:* 01273 291323

- 1) That the Committee considers the internal audit annual report including the head of internal audit's:
 - opinion on the council's control environment
 - summary of the results of audit work for the year
 - self-assessment of the effectiveness of internal audit against the UK Public Sector Internal Audit Standards.
- 2) That the Committee notes:
 - the council's current arrangements for three areas of partial compliance against UK Public Sector Internal Standards
 - the proposals to further strengthen the council's internal audit function
- 3) That the Committee considers the implications for the Annual Governance Statement.

9 RESIDENTS CAR PARKING PERMITS

Contact Officer: Graham Liddell *Tel:* 01273 291323

- 1) That the Audit & Standards Committee notes that:
 - based on extrapolation up to 700 residents parking permits may be held by individuals who are not entitled to them

- control improvements have been agreed with the service that should both prevent and identify fraudulent applications and significantly reduce the associated fraud risk to the council.

10 HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT ANNUAL REPORT

Contact Officer: Sue Moorman *Tel:* 01273 293629
Ward Affected: All Wards

- 1) That the Committee note the annual reports of activity, assurance and business plan priorities from the Human Resources & Organisational Development (HROD) and Health & Safety Service.
- 2) That the Committee notes the relevance of these reports and their contribution to the council's annual governance statement

11 SELF-ASSESSMENT REVIEW OF AUDIT & STANDARDS COMMITTEE

Contact Officer: Graham Liddell *Tel:* 01273 291323

- 1) That the Committee recommends that the actions set out in paragraph 4.2 should be used to draw up a detailed action plan to develop further the effectiveness of the Audit & Standards Committee.

12 ORGANISATIONAL LEARNING REVIEW

Contact Officer: Abraham Ghebre-Ghiorghis *Tel:* 01273 291500

- 1) That Members note the progress on the action points arising from the Organisational Learning Review as set out in the Appendix to this report.

13 ANNUAL GOVERNANCE STATEMENT 2015/16

Contact Officer: Jackie Algar *Tel:* 01273 291273
Ward Affected: All Wards

- 1) That the Audit & Standards Committee approve the draft Annual Governance Statement (attached as Appendix 1) subject to any comments or amendments as they consider appropriate.

14 STRATEGIC RISK REGISTER REVIEW APRIL 2016

Contact Officer: Jackie Algar *Tel:* 01273 291273
Ward Affected: All Wards

- 1) That the Audit & Standards Committee notes the Strategic Risk Register Report May 2016.

15 STRATEGIC RISK FOCUS: SR2 FINANCIAL OUTLOOK; SR25 ORGANISATIONAL CAPACITY AS A RESULT OF CHANGE AND SR26 COUNCIL'S RELATIONSHIP WITH CITIZENS

Contact Officer: Jackie Algar
Ward Affected: All Wards

Tel: 01273 291273

- 1) That Members note the information provided in the Strategic Risk Assessment Report s in Appendix 1 (Strategic Risk Register Report).

16 ERNST & YOUNG: ANNUAL CERTIFICATION FEES

- 1) That the Committee note the Audit Fee for 2016/17 and the progress on recommendations made by the Council

18 COUNTER FRAUD STRATEGY AND FRAMEWORK

Contact Officer: Graham Liddell

Tel: 01273 291323

- 1) That the Audit & Standards Committee approves the counter fraud policy and framework (appendix 1)
- 2) That the Audit & Standards Committee notes the arrangements put in place for members, officers and citizens to report fraud.

19 STANDARDS UPDATE

Contact Officer: Abraham Ghebre-Ghiorghis
Ward Affected: All Wards

Tel: 01273 291500

- 1) That Members note the report.

20 CASH COLLECTION - COMPANY ADMINISTRATION UPDATE

Contact Officer: Nigel Manvell

Tel: 01273 293104

- 1) That the Audit & Standards Committee note the report.

21 TREASURY MANAGEMENT POLICY STATEMENT 2016/17

- 1) That the Committee note the report.

22 TARGETTED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2015/16

- 1) That the Committee note the report.

NB The above decisions will be implemented after close of business on 28 June 2016 unless they are called in.